

**Lee County Fair
Commercial Exhibitor/Vendor Application
May 16-18, 2019**

Business Name: _____ Contact Name: _____

Address: _____ City: _____

State: _____ Zip: _____ Website: _____

Phone: _____ Fax: _____ E-Mail: _____

	Pricing	# of booth spaces	# of Extra Season Passes @ \$25.00	Electricity \$25.00 Per booth	Total Enclosed
Exhibitor Booth (10x10 booth space)	\$250.00 per booth space for 3 days. Includes 2 vendor passes. Additional vendor passes are \$25.				\$

Sponsorship Opportunities Available – Please call for pricing (979) 716-0575.

Set-up:

- Begins at 10:00 a.m. on Thursday, May 16, 2019.
- You **MUST** be completely setup by 6:00 p.m. on Thursday, May 16, 2019.
- **No setup is allowed on Friday, May 17, 2019 or Saturday, May 18, 2019.**

Breakdown:

- Vehicle access inside the fairgrounds, to breakdown booth space, is not permitted until 12:00 a.m. on Sunday, May 19, 2019.

Vehicles:

- All vehicles must be removed from the inside of the fairgrounds beginning Thursday, May 16, 2019 at 6:00 p.m. until Sunday, May 19, 2019 at 12:00 a.m.
- Space assignment and parking directions will be provided at check-in.
- If you need space for a RV, please contact Denver Conrad at 979-716-2746 or Robert Miller at 903-701-5411.

Event Hours:

- Thursday, May 16, 2019 – Booths open at 6:00 p.m. until 12:00 a.m.
- Friday, May 17, 2019 – Booths open at 4:00 p.m. until 12:00 a.m.
- Saturday, May 18, 2019 – Booths open at 10:00 a.m. until 12:00 a.m.

Sales Information:

- All vendors must complete the **detail description of ALL merchandise** to be sold including pricing.
- Any merchandise not listed on the applications must be approved by the Director in Charge of Vendor/Exhibitor Booths before being allowed to be sold during the 2019 Lee County Fair.
- Lee County Fair Association Director(s) have the right to refuse sale of any item not deemed appropriate for the Lee County Fair Association.
- Lee County Fair will not allow the sale of merchandise at the event that depicts weapons, illegal drug use or paraphernalia, or anything deemed inappropriate for a family environment.
- Responsibility for reporting and paying all fees and taxes to federal, state, and local entities is with the exhibitor/vendor. The tax rate in Lee County is 6.75%.
- A copy of your Sales and Use Tax Permit is required.
- The exhibitor/vendor will conduct their business in a quiet and business-like manner.
- The Lee County Fair Association has the right to refuse vendors/exhibitors.
- You must have an attractive booth and displays.
- No second hand items allowed.

Electricity:

- Electricity **cannot** be requested on the day of the event.
- Generators are not allowed.

Booth Space Assignments:

- **Application Postmark Deadline: April 15, 2019.**
- We are requiring a photograph of booth and items.
- **No vendors are permitted to spend the night inside fenced area of the Lee County Fairgrounds.**
 - The Lee County Sheriff's Department will monitor the grounds at night.
 - "Quiet hours" start 45 minutes after the band ends and goes until dawn. This gives you enough time to close down your booth and leave the gated area. If you break "Quiet Hours", you will be asked to leave this year's fair and will not be considered for next year's fair.
- Booth fee is non-refundable.
- For safety reasons, there will be no early breakdown or late setup will be allowed. No exceptions!
- No personal checks accepted after April 15, 2019. We will only accept cash, money orders, or cashier's checks. Checks will be deposited once your application is accepted.
- Make checks payable to Lee County Fair Association, Inc.
- Complete this form and return (including payment) to Lee County Fair, c/o Deidre, P.O. Box 426, Giddings, Texas 78942.
- For additional information contact Deidre' at: 512-350-5662.

The undersigned exhibitor agrees that the Lee County Fair Association, Inc. and its sponsors will not be responsible for any injury, damages, loss, or theft incurred during the 2019 Lee County Fair. In addition, I have read the rules provided to me and I agree to abide by them.

Signature _____ Date _____

Printed Name _____

